



## Washington County Economic Development Commission

February 8, 2018

The regular meeting of the Washington County Economic Development Commission (EDC) was held at 100 West Washington Street, Suite 2001. The following members were present: Julie Rohm (Chair), Gary Bockrath (Vice Chair), Michael Reyka (Secretary), Hugh Breslin, Mike Fitzgerald, Jim Herbert, Andrew Lobley, Ed Lough, Joshua Martin, Theresa Shank, and Donnie Stotemyer. Ex-Officio member in attendance was Greg Snook, President of CHIEF. Excused absences included John Barr and Jill Thompson. Not present were Terry Baker, LeRoy Myers, Robert Bruchey, and Emily Keller.

County staff in attendance were Danielle Crabb, Rich Eichelberger, Carmen Harbaugh, Leslie Hart, Jim Hovis, Kassie Lewis, Tim Lung, Bob Mandley, Lauren Pogue, Phil Ridenour, Rob Slocum, and Linda Spence. Also in attendance were Danelle Hayer, Robert Kutchman, Andrew Sargent, Earl Stoner, and Sara Lou Trescott.

**Call to Order** – The meeting was called to order by Julie Rohm. She welcomed representatives from the Washington County Health Department. Rob Slocum introduced Jim Hovis who was recently promoted to Chief Operating Officer for Washington County.

**Approval of the Agenda** – Gary Bockrath motioned to approve the February 8, 2018 agenda as presented. The motion was seconded by Ed Lough. The motion was unanimously carried.

**Approval of the Minutes** – On a motion made by Ed Lough and seconded by Josh Martin, the meeting minutes of January 18, 2018 were approved unanimously.

**Washington County Department of Health, a Maryland State Agency** – Earl Stoner, Sara Lou Trescott and Robert Kutchman, provided a summary of COMAR regulations and procedures, Maryland Department of the Environment oversight, the appeals process, Board of Health oversight, and re-establishment of the Health Advisory Board.

### **Work Team Reports**

- Executive Committee
  - On January 30, 2018, the Board of County Commissioners appointed Randy Thompson of Thompson Gas to serve as an At Large member on the Washington County Economic Development Commission fulfilling the unexpired term of Janet Stiles Fulton.
  - Two EDC members, Jim Herbert and Josh Martin have terms expiring on June 30, 2018. Both may be eligible to serve a second, three-year term if interested.
  - Michael Reyka agreed to serve as the EDC's representative in developing a list of potential candidates to serve on the Health Advisory Board.
  - Highway User Revenue was the focus of Senator Mano's discussion during Legislative Day in Annapolis.

### **DBD Report**

- Kassie Lewis discussed plans to partner with real estate brokers on land and building availability, current projects that are underway, and the Groundhog Day event recently held at Big Cork Vineyards.

***Elected Officials' Comments***

- Commissioner Keefer commented on the importance of moving the downtown Urban Improvement Project forward.

***Closed Session*** – Mike Fitzgerald motioned to go into Closed Session to consider a matter concerning the proposal of a business or industrial organization to locate, expand, or remain in the State; or any personnel matters in accordance with the Annotated Code of Maryland. The motion was seconded by Jim Herbert.

***Open Session*** – On a motion made by Theresa Shank to return to Open Session and seconded by Hugh Breslin, the motion was unanimously approved. Present during Closed Session were Gary Bockrath, Hugh Breslin, Danielle Crabb, Mike Fitzgerald, Carmen Harbaugh, Leslie Hart, Danelle Hayer, Jim Herbert, Wayne Keefer, Kassie Lewis, Andrew Lobley, Bob Mandley, Josh Martin, Michael Reyka, Phil Ridenour, Julie Rohm, Theresa Shank, Rob Slocum, Linda Spence, and Donnie Stotemyer.

***New Business***

- Donnie Stotemyer exchanged emails with William Kirkland, special assistant to the president and deputy director of White House intergovernmental affairs office discussing infrastructure concerns for the Town of Williamsport, the Canal project, a town library, and the relocation of the Battlefield. A March 2018 is pending.

***Old Business***

- No old business to report.

***Adjournment*** – Mike Fitzgerald made a motion to adjourn the meeting which was seconded by Josh Martin. Hearing no discussion, the meeting was adjourned.

Linda Spence,  
Recording Clerk for the Washington County Economic  
Development Commission